

EAA CHRONO

15 October 1982

MEMORANDUM FOR: President, Employee Activity Association

FROM:

Deputy Chief, Benefits and Services Division

SUBJECT: Theft Prevention - EAA Store

1. As you are aware, we have been exploring various ways to prevent theft in the EAA Store. One of the steps that has been suggested is the installation of convex mirrors by which EAA Store personnel can view customers in various locations in the Store.

2. The installation of four 14" convex mirrors would cost approximately \$154.74.

3. It is requested that EAA be authorized to spend up to \$175.00 for the installation of these mirrors.

APPROVED:

President, Employee Activity Association

18 OCT 82

Date

ROUTING AND TRANSMITTAL SLIP

15 October 1982

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. C/BSD	<i>ES</i>	<i>10/15</i>
2. DD/Pers/SP	<i>ES</i>	<i>18</i>
3. EA/OP	<i>IC</i>	<i>10/18/82</i>
4. DD/Pers	<i>IC</i>	<i>10/19/82</i>
5. <i>DC/BSO</i>	<i>ES</i>	<i>10/19/82</i>

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

4/Recommended approval.
ES

Sounds reasonable. This might get the message over, that we are watching!
IC

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

DC/BSO

Phone No.